

**Plum Borough School District
Budget Transfer Request Form - Fund 10 - January 2013**

<u>TO: Account Code /Description/ASN</u>	<u>FROM: Account Code /Description/ASN</u>	<u>Amount</u>	<u>Reason for Transfer</u>
1110-610-000-10-10-10-123 / 83607 Music Supplies - Adlai Stevenson	10-1110-610-000-00-20-00-000-00 / 00808 General School Supplies Districtwide	\$1,375	Funds for A.S. Music Supplies
10-1442-322-000-00-20-00-000 / 13368 Alternative Ed. Program - AIU	10-1270-563-000-00-20-000-00 / 75686 AIU Alternative Education	20,000	Reallocation of Alt. Ed. funds
10-1110-610-000-10-20-00-325 / 09294 Achievement Testing Materials - Elementaries	10-2330-345-000-00-00-00-000 / 75312 Earned Income Tax Collection Costs / 75312	1,930	Provide funding for materials
10-2110-610-000-00-20-00-000 / 76508 Special Education Supervisor Supplies	10-2330-345-000-00-00-00-000 / 75312 Earned Income Tax Collection Costs / 75312	300	Provide funding for supplies
10-2390-300-000-00-20-00-000 / 13297 Judgements Against LEA - Legal Services	10-2350-300-000-00-20-00-000 / 00849 Purchases Legal Services	2,405	Provide funding for due process expense
10-1110-321-000-20-20-00-000 / 13209 Contracted Teacher's Substitutes - Oblock - Kelly Svcs	10-1110-321-10-20-00-000 / 13208 Contracted Teacher's Substitutes -Districtwide- Kelly Svcs	10,000	Transfer of funds for Kelly Services from other Contracted Substitute account
10-1110-321-000-30-20-00-000 / 13210 Contracted Teacher's Substitutes - HS - Kelly Svcs	10-1110-321-10-20-00-000 / 13208 Contracted Teacher's Substitutes -Districtwide- Kelly Svcs	7,500	Transfer of funds for Kelly Services from other Contracted Substitute account
10-2370-348-000-00-00-00-000 / 13394 Safety & Security - Software Support for Raptor ID	10-2330-345-000-00-20-000 / 75312 Earned Income Tax Collection Costs	2,160	Transfer of funds to cover cost of new Raptor ID Systems costs unbudgeted for Elem.
10-2370-610-000-00-00-00-000 / 13395 Safety & Security - Raptor ID System Supplies	10-2330-345-000-00-20-000 / 75312 Earned Income Tax Collection Costs	500	Transfer of funds to cover cost of new Raptor ID Systems costs unbudgeted for Elem.
10-2370-750-000-00-00-00-000 / 13392 Safety & Security - Raptor ID Equipment	10-2330-345-000-00-20-000 / 75312 Earned Income Tax Collection Costs	4,850	Transfer of funds to cover cost of new Raptor ID Systems costs unbudgeted for Elem.
10-2740-595-000-00-00-00-000 / 01685 Transportation Vehicle Insurance	10-2720-762-000-00-11-00-000-00 / 83593 Transportation Dept - New Equipment	1,150	Transfer due cost for additional buses
10-2900-595-000-00-00-00-000 / 12544 AIU Operating Contribution Deducted by PDE (pass-thru)	10-2720-762-000-00-11-00-000-00 / 83593 Transportation Dept - New Equipment	40,838	Reconciliation of PDE's pass-thru of funds to AIU per instructions - Deducted from PDE's BEF revenues to District
10-2620-762-000-00-20-01-000 / 13295 Facilities Capital Improv. - Porous Parking Lot at HS	10-5910-845-00-00-00-000 / Restricted Contingency Fund - Porous Park Lot	46,047	Transfer of funds from Contngency for HS Porous Paving Project Budgeted
10-2620-430-000-00-230-00-000-00 / 00833 Facilities Districtwide Repairs / Services	10-2620-621-000-00-20-00-000-00 / Natural Gas - Districtwide	40,000	Transfer funds to repair account due higher than expected repairs to doors, roof, plumbing, etc.
10-1110-610-000-00-20-00-000-00 / 00848 General School Supplies - Districtwide	10-2330-345-000-00-20-000 / 75312 Earned Income Tax Collection Costs	1,000	Transfer funds to fund remaining general school supplies orders

Business Administrator's Approval

Superintendent's Approval

(x)

(x)

Board Approval Finance Committee Date: _____

- * Budget Transfer Requests must be signed by the Building Administrator and forwarded to the Business Office for approval.
- * All Budget Transfers require final approval by the Board of Director prior to the actual transfer of funds.
- * Budget Transfer Requests must be received by the Business Office at least five days prior to the Regular School Board Meeting.